

**CITY OF GLENDALE
PLANNING COMMISSION
WORKSHOP**

**CITY HALL COMPLEX
CONFERENCE ROOM 2A
5850 WEST GLENDALE DRIVE
GLENDALE, ARIZONA**

**THURSDAY, JANUARY 15, 2009
6:00 P.M.**

COMMISSIONERS PRESENT: Patrick Sutliff
Doug Ward
Ron Abrahams
John Kolodziej
Raymond Spitzer
Michele Tennyson, Vice Chairperson
Natalie Stahl, Chairperson

CITY STAFF: Jim May, AICP, Deputy Director for Current Planning
Maryann Pickering, AICP, Zoning Administrator
Garn Emery, Deputy City Attorney
Diana Figueroa, Recording Secretary

CALL TO ORDER

Chairperson Stahl called the workshop to order at approximately 6:04 p.m.

WORKSHOP ITEMS

Mr. Jim May, AICP, Deputy Director for Current Planning, introduced the three items on the agenda. He stated that only item three required an action.

1. REVISED PLANNING COMMISSION STAFF REPORTS

Staff will briefly review changes to Planning Commission staff reports. Staff Contact: Jim May, AICP, Deputy Director for Current Planning.

Mr. Jim May, AICP, Deputy Director for Current Planning, presented this item. He commented on the memo he sent summarizing the changes to the staff report. He stated that this has made it a lot easier for staff and will provide clearer, more concise information to the Commission. He asked if the Commission had any feedback on this item. The Planning Commission expressed enthusiasm for the revised Planning Commission staff reports and informed staff that it had been much easier going through the information. Mr. May offered his appreciation to everyone who worked on this item.

2. **UPDATED PLANNING COMMISSION HANDBOOK**

Staff recently completed updates to the Planning Commission Member Handbook. The handbook is being distributed tonight. Staff will review changes and address specific questions from the Planning Commission. Staff Contact: Jim May, AICP, Deputy Director for Current Planning.

Mr. Jim May, AICP, Deputy Director for Current Planning, presented this item. Staff distributed the revised Planning Commission Handbook. He briefly discussed the information that had been updated in the handbook, from information on decorum to contact information. The Commission members were all very impressed with the depth of information contained in the handbook. It was well received. Mr. May stated that Ms. Lisa Hunt, Senior Secretary, had done a great job on this item.

3. **ZONING TEXT AMENDMENT ZTA09-01: ZONING ORDINANCE TEXT AMENDMENT TO UPDATE THE ZONING ORDINANCE**

This is a request for the Planning Commission to initiate a Zoning Text Amendment (ZTA) to complete a comprehensive update of the Zoning Ordinance. Staff Contact: Maryann Pickering, AICP, Zoning Administrator.

Ms. Maryann Pickering, AICP, Zoning Administrator, presented this item. She provided a brief summary regarding this request. She discussed the Zoning Text Amendment process that will address various sections of the ordinance.

Mr. Jim May, AICP, Deputy Director for Current Planning, stated that a vote would indicate that the Planning Commission agrees with the request.

Chairperson Stahl called for a motion.

Commissioner Abrahams made a motion to initiate zoning text amendment request ZTA09-01 as recommended by staff. Vice Chairperson Tennyson seconded the motion. The motion passed unanimously.

REPORTS AND COMMENTS

Mr. Jim May, AICP, Deputy Director for Current Planning, distributed a quarterly population update report for informational purposes only.

Mr. May stated that the Council had approved a Planning Commission land development action plan with the approval of a Major General Plan Amendment for the Northern Parkway Commerce Center.

The Planning Commission asked to vacate the July 2, 2009, Public Hearing Meetings. Mr. May stated that they often vacate both the July and August meetings during the summer months.

ADJOURNMENT

Since there was no further business, the meeting was adjourned at 6:24 p.m.


Diana Figueroa, Recording Secretary