

**MINUTES
AVIATION ADVISORY COMMISSION
GLENDALE MUNICIPAL AIRPORT
6801 N. GLEN HARBOR BLVD.
GLENDALE AVIATION CONFERENCE ROOM
GLENDALE, AZ 85307
APRIL 13, 2011
7:00 PM**

I. CALL TO ORDER

The meeting was called to order by Chair Ron Cohoe with the following Commissioners present: Vice Chair Carl Duggins, Bill Kelly, Robert Irons, Joe Cable and Victoria Rogen.

Also present were Judy Skeen, Airport Administrator; John Padilla, Luke Air Force Base; Basil Allen, Serco/Tower; R.L. Brown, Glendale Airport Pilots Assn.; Kimm Flatt, Career Pilot Training Center; Clare Pryke, Glendale Airport Hangars; Tito Suazo, Aerosim Aviation; Roger Whittier, Glendale Airport Pilots Assn.

II. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Commissioner Kelly motioned to approve the March 9, 2011 meeting minutes as written. Commissioner Cable made the second. The motion passed 6 - 0.

III. REQUEST FOR CONTINUANCE OR WITHDRAWAL OF ITEMS

Ms. Skeen requested that under IV. Airport Business, Item #3 Airport Fixed Base Operator be removed from the agenda.

IV. AIRPORT BUSINESS

1. Airport Advisory Commissions in the Valley:

The Commissioners discussed options for a visit to another valley airport Commission. It was agreed that the Commission would visit the Scottsdale Airport Commission meeting either in June or July. Ms. Skeen will follow-up to ensure that the Scottsdale Airport Commission will not be vacating the summer meetings. Commissioner Irons will most likely attend a Deer Valley Airport Commission meeting as well.

2. Commissioners attending a GAPA Board meeting:

Discussion was held regarding the Commissioners' attendance at the April 19, 2011 GAPA Board meeting.

Ms. Skeen announced the upcoming agenda topics as follows: Webmaster Report, Treasurer Report, Update on GAPA Objectives and Hangar Inspection Experience Wrap-Up.

Chair Cohoe and Commissioner Rogen will attend the GAPA meeting.

3. Airport Fixed Base Operator (FBO):

Item withdrawn from the agenda.

4. Sub-Committee Reports:

Updates from Sub-Committees were provided as follows:

- Events Sub-Committee: Commissioner Rogen reported that she and Ms. Skeen met with other airport tenants and discussed the perception of the airport and event ideas. Ms. Skeen added that the group also set a goal of holding an event in the fall.
- Security and Safety Sub-Committee: No report.
- Commission Outings Sub-Committee: Ms. Skeen stated that a tour of the West-MEC facility was held this evening prior to the Commission meeting and the Commission is planning on attending a Scottsdale Airport Commission meeting over the summer.
- Rules and Regulations Sub-Committee: No report.
- Future Business and Development Sub-Committee: No report. Commissioner Cable volunteered to sit on this Sub-Committee. Chair Cohoe also expressed interest in participating as a resource to the Sub-Committee.

Commissioner Irons inquired about the status of the airport restaurant RFP. Ms. Skeen explained that there is no activity on this issue at this time.

5. Commission Retreat

Ms. Skeen gave an update on the plans for the upcoming Commission retreat to be held on May 14, 2011 from 9:00 a.m. to 1:00 p.m. in the Airport Conference Room.

Ms. Skeen announced the following speakers:

- Mr. Jamsheed Mehta, City of Glendale Executive Director of Transportation Services
- Ms. Kristin Krey, City of Glendale Council Services Administrator
- Mr. Michael Patten, City of Glendale Fire Engineer
- Mr. Basil Allen, Serco-Control Tower Manager

Ms. Skeen also stated that the Commissioners would watch two educational videos and also take a tour of the Control Tower.

6. Luke Air Force Base

Mr. Padilla, of the Luke Air Force Base, debriefed the Commission on the Luke Air Force Days held on March 19th and 20th.

Mr. Padilla announced the following facts about the 2011 Luke Days:

- Over 260,000 visitors attended the event which set a new attendance record.
- Over 88 aircraft were displayed on the ramps worth over \$4 billion dollars.
- 14 air acts were completed smoothly in 5 hours.
- No major problems or issues were experienced.

Mr. Padilla thanked the Glendale Airport for its cooperation and support during the Luke Days and stressed that the event could not be held without this support.

V. SUMMARY OF CURRENT EVENTS

Ms. Skeen provided an update on current events, which included the following:

- Council has approved the contract with Z&H Engineering for the construction of the blast fence, blast pad design and wind sock.
- Council has approved the contract with Coffman Associates for the Environmental Assessment and appraisal for the Conair property north of the airport.
- This Saturday, a Young Eagles event will be held at the airport. Ninety students are expected to attend the event including ROTC Cadets and Boy Scouts. Flying will begin at 8:15 a.m.
- Ms. Skeen and Commissioner Cable attended the GO Transportation Event at the Civic Center in downtown Glendale. The event highlighted many of the projects that GO Funds support such as bike events, the Super Bowl, the Northern Parkway project and also trail improvements along the New River.
- Operations for March were the lowest recorded in the past 5 years. However, year-to-date, operations are higher than the same time period last year by 8,000 because the months of January and February 2011 had very high operations.

VI. CALL TO THE PUBLIC

No business from the floor was presented.

VII. NEW BUSINESS REQUESTS

1. Projected costs to taxpayers this fiscal year. Overview of finances will be presented at the May retreat.
2. Report on visits to other valley airport Commission meetings.
3. Discussion and vote on summer Commission meetings to be vacated.
4. Report on GAPA Board meeting visit.
5. Update on the new airport FBO.

VIII. NEXT MEETING TIME

The Annual Retreat will be held at 9:00 a.m., Saturday, May 14, 2011 on the second floor Conference Room of the airport terminal building located at the Glendale Municipal Airport, 6801 N. Glen Harbor Blvd Suite 201, Glendale, AZ.

IX. COMMISSION COMMENTS AND SUGGESTIONS

None

X. ADJOURNMENT

The meeting was adjourned at 7:32 p.m. by consensus.