

**SUMMARY MINUTES OF THE
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)**

GLENDALE LOCAL FIRE AND POLICE BOARDS

December 21, 2011 – 9:00 a.m.
City Hall, 4th Floor Conference Room
5850 W. Glendale Ave.
Glendale, AZ 85301

MEMBERS PRESENT: Larry Clark, Citizen Board Member & Acting Chair
Capt. Mark Manor, Fire Board Member, Present Telephonically
Capt. Joe Hester, Fire Board Member
Lt. John Wolfe, Police Board Member
Det. Brandon Keefer, Police Board Member

STAFF PRESENT: Jim Brown, Assistant HR Director and Acting Board Secretary
Nick DiPiazza, Chief Deputy City Attorney
Marcia Zientek, Human Resources Support Staff

MEMBERS ABSENT: Mayor Elaine Scruggs, Chair
City Manager Ed Beasley, Board Member

LOCAL FIRE BOARD MEETING

1. **Call to Order – Local Fire Board Meeting – 9:00 a.m.**
2. **Review and Consider Approval of the October 26, 2011 Local Fire Board Meeting Minutes**

It was voted unanimously to accept the minutes as presented.

3. **Review and Consider Approval of One (1) Application for Survivor Benefits from the Public Safety Personnel Retirement System (PSPRS) to the Named Designated Beneficiary**

The Board reviewed the Application for Survivor Benefits and voted unanimously to approve the application as it met the state statutes.

4. **New Business**

There was no new business.

5. **Adjournment of the Local Fire Board Meeting – 9:03 a.m.**

6. LOCAL POLICE BOARD MEETING

7. Call to Order – Local Police Board Meeting – 9:04 a.m.

8. Review and Consider Approval of the November 16, 2011 Local Police Board Meeting Minutes

It was voted unanimously to accept the minutes as presented.

9. Review and Consider Approval of One (1) Application for Enrollment into the Deferred Retirement Option Plan (“D.R.O.P.”)

The Board reviewed and unanimously approved the one (1) application for enrollment into the D.R.O.P.

10. Review and Consider Approval of One (1) Application for Survivor Benefits from the Public Safety Personnel Retirement System (PSPRS) to the Named Designated Beneficiary

The Board reviewed the Application for Survivor Benefits and voted unanimously to approve the application as it met the state statutes.

11. New Business

A recommendation was made by the Chief Deputy City Attorney to schedule annual training with the Board on the Open Meeting Law and Public Records Requests.

12. Adjournment of Local Police Board Meeting – 9:07 a.m.