



This Box for Administration Use Only	
Date Entered	_____
Rep. Initials	_____

Waiting List Applicant Change Report Form

Please allow 2-4 weeks for changes to be made. All changes will show up on the next months waiting list report, after the 1st of the month.

Name _____ Date _____

Social Security Number _____ Date of birth _____

Phone _____

Address Change NO YES Please put new address below:

Physical Address:

Mailing Address:

Change in Work History - *Must be currently employed at time of eligibility in order to receive points for this preference. Glendale residents who are currently employed receive points based on how long they have worked. If the head of household or spouse is elderly or disabled, you are not required to be working.*

_____ 5 years or more

_____ Less than 5 years

Has the head of household or spouse worked consecutively for the last 6 months for a minimum of 20 hours per week and received at least minimum wage

_____ YES _____ NO

(As of July 1, 2010, this is a requirement to receive assistance.)

Add / Remove Family Member *Federal Regulations require that any new family member added to the household over the age of sixteen must be screened for criminal history. They could also be fingerprinted. This must be done prior to adding them to the household. They will not be added until this criminal history check has been completed.*

Name _____

Male

Birthdate _____

Female

Social Security Number _____

Add

16 years old or older? NO YES

remove

Change in Status Is the Head of Household or spouse:

Age 62 or older _____

Disabled _____

Handicapped _____

Hired to Work in Glendale _____

Company name and address _____

(over)

